



KENTUCKY COMMUNITY AND TECHNICAL COLLEGE SYSTEM

REQUEST FOR PROPOSAL ADDENDUM

SOLICITAION NO.: RFP-0305
ADDENDUM NO.: 1
RFP ISSUE DATE: December 15, 2023
ADDENDUM DATE: January 17, 2024
OPENING DATE: **February 19, 2024**

This addendum provides rescheduling of RFP walk-through/meeting DATE AND TIMES for the following (2) two LOCATIONS only:

SECTION 7 -

A. MANDATORY PRE-SUBMISSION MEETING

Offerors are **required** to visit the Kentucky Community and Technical College System- System Office in Versailles, Kentucky prior to submitting an Offer to discuss the request for proposals and answer questions on **TUESDAY, January 30, 2024, at 8:00AM EST**. Offerors are **strongly** encouraged to visit the listed college locations prior to submitting an Offer to inspect conditions at the locations and to familiarize oneself with the covered equipment. See below for scheduling information for each College. KCTCS will not be responsible for additional charges for conditions at the sites that could have been foreseen during a site visit. All questions that may arise from site visits must be presented in writing via email to tonya.peters@kctcs.edu. **Questions will not be accepted via phone.**

OFFERORS MUST ATTEND THE MANDATORY PRE-SUBMISSION MEETING IN VERSAILLES TO BE CONSIDERED FOR AN AWARD.

B. REGIONAL/COLLEGE WALK-THROUGH

a. Schedule location, time and dates shown below.

Region 1

College Campus / Address	Check In location and ask for:	Site Visit Date	Time (please make note of time zone)
**System Office – Versailles 300 North Main Street Versailles KY 40383	Front Lobby Ask for Keith Channels	January 26, 2024 RESCHEDULED for Tuesday, January 30, 2024	8:00 AM EST

****MANDATORY**

Region 2

College Campus / Address	Check In location and ask for:	Site Visit Date	Time (please make note of time zone)
West KY CTC 4810 Alben Barkley Dr Paducah KY 42001	Carson Hall Ask for Dennis Dickey	January 16, 2024 Adding second site visit date due to inclement weather on 16 th . Second date scheduled for Monday, January 29, 2024, 8:00 AM CST.	8:00 AM CST

Bidders must acknowledge receipt of this and any addenda either with solicitation or by separate letter or email prior to award of contract. If by separate letter, the following information should be placed in the lower left-hand corner of the envelope:

RFP No.: RFP-0305
Title: MECHANICAL MAINTENANCE SERVICES

Name of Firm: _____

Authorized Signature: _____