



## KENTUCKY COMMUNITY AND TECHNICAL COLLEGE SYSTEM

### Invitation to Bid ADDENDUM

BID NO.: KCT-01423  
ADDENDUM NO.: 1  
BID ISSUE DATE: January 17, 2025  
ADDENDUM DATE: January 29, 2025  
OPENING DATE: February 10, 2025 @ 4:00PM EST  
TITLE: Medical Simulation Training Equipment, Software, Supplies & Accessories

**The following information is provided in response to questions submitted by potential bidders:**

1. Would you give me a brief description of what the training equipment is?

**KCTCS Response:** *The equipment/software can be any tool/service that can simulate scenarios for our clinical students. This can cover a multitude of medical training simulation from human patient simulators or manikins, VR and AV systems, computers and other realistic equipment, etc. Section 11 includes a list of the specific manufacturers that are included in this bid.*

2. A. On pages 14-24, how are we to determine what item(s) fall under the various price ranges below "List price range for equipment/software/accessories, etc."?

**KCTCS Response:** *Section 11, Form of Proposal lists the specific manufacturers. The bid is for those specific manufacturers that have products that are related to medical simulation training equipment, software, supplies & accessories and can include, but is not limited to, clinical, surgical, patient, ultrasound and virtual reality simulation, manikins, including high and low fidelity, software, etc. Also see Addendum 1, Q&A #1.*

- B. Are these determined by each individual item, by order, or by a particular duration of time?

**KCTCS Response:** *The percentage discount per price range is per each order with the discount applied to each applicable item for that particular manufacturer. This is not a discount applied over a duration of time.*

3. Would you please confirm that full price lists are not required to be submitted with the bid proposals and are only required upon notice of award?

a. **KCTCS Response:** *Correct. Per section 10.3.c., Upon notification of award of a price contract, Bidders must provide to KCTCS the manufacturer's published list price information. Price list(s) should be clear and in a searchable electronic format (i.e. PDF, Word, Excel). KCTCS reserves the right to accept other means of price verification if an electronic file is not feasible.*

4. Page 6, Section 3.1. "The bid response shall include confirmation of Bidder's relationship to either the manufacturer or distributor/dealer, as applicable." Would you please provide clarification on the above statement from Page 6, Section 3.1?

**KCTCS Response:** *Refer to section 11, Form of Proposal, each manufacturer section (question #2, b). If you are a dealer/distributor bidding on a particular manufacturer, then proof that you are an authorized dealer of that particular manufacturer must be provided. Generally this is in the form of a formal letter from the manufacturer indicating that the dealer/distributor is authorized to sale to higher ed entities in the state of Kentucky.*  
*This does not apply if you are bidding as the manufacturer.*

5. Page 9, Section General Pricing Rules 5.1.3 - "The Supplier is required to provide a percentage discount off published list price." This number has been struck through and I would like to confirm whether 5.1.3 is a valid Rule or has been omitted.

**KCTCS Response:** *This was not meant to be struck through and is a valid requirement.*

6. What I am seeing in Section 11 is 3B Scientific. So, are you only looking at simulation manufactured by 3B Scientific?

**KCTCS Response:** *3B is listed on page 14 as the first of 11 manufacturers. The bid is 25 pages.*

7. Would you confirm with this is due?

**KCTCS Response:** *The bid opens 02/10/2025, 4:00 PM Eastern Daylight Time*

**The time to submit questions for this Invitation to Bid has expired.**

Bidders must acknowledge receipt of this and any addenda either with solicitation or by separate letter or email prior to award of contract. If by separate letter, the following information should be placed in the lower left-hand corner of the envelope:

**Bid No.: KCT-01423**

**Title: Medical Simulation Training Equipment, Software, Supplies & Accessories**

**Name of Firm:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_